

# MINUTES SCHOOL COUNCIL ANNUAL GENERAL MEETING HELD ON THURSDAY 14<sup>th</sup> MARCH, 2019 AT WESTERN ENGLISH LANGUAGE SCHOOL TOTTENHAM CAMPUS

# 1.0 ATTENDANCE:

#### 1.1 MEMBERS:

Yolette De Zilwa (Principal), Laurence Guttmann (DET), Colleen Bartolomei (WRECC), Lynn Moloney (DET), Denis Margetic (Community), Marko Jakic (DET), Colleen Turner (VICSEG), Deng Malith (Horn of Africa Communities Network/Anglicare

- 1.2 APOLOGIES: Sue Tantaro (NWMRC).
- 1.3 ABSENT:
- 1.4 VISITORS:

Denis Margetic welcomed School Council members to the 2019 AGM.

### MINUTES OF THE PREVIOUS MEETING:

Minutes of Previous Minutes Accepted: Denis Margetic Seconded: Colleen Bartolomei

#### **Recognition -School Council Treasurer:**

- The School Council Treasurer, Denis Margetic on behalf of the School Council President, expressed thanks to the leadership staff especially to the Principal.
- Thank you to all WELS staff for their hard work during the year.
- Best wishes to all teachers, parents and students for the 2019 school year.

#### Recognition - Principal:

- The Principal acknowledged the School Council President, Denis Margetic, for his great work and constant support of WELS.
- The Principal acknowledged the attendance and dedication of School Council members in 2018.

# Annual Report to School Community

- File uploaded on SPOT and attested by WELS Principal and School Council President on 13<sup>th</sup> March 2018.
- 2018 Reports. Very exciting year for WELS. The annual report and AIP have been completed. The Principal thanked all staff for their hard work and dedication which is displayed in a myriad of ways. It is evident that WELS leaders and staff are trendsetters in the EAL community of language schools. A special thank you to Laurence Guttmann and Marko Jakic for their support and confidence with the new online reporting tool, SPOT.
- The report to the community is a public document with specific requirements that must be met such as, Child Safe Standards.

# 2018 Annual Report to the School Community:

The Principal presented the 2018 Annual Report data to School Council members.

It was noted the Annual Implementation Plan (AIP) for the four year plan, 2018-2022 is not due until 31/3/2019 however the AIP is to be tabled at this meeting as we are not having another School Council meeting until May. The AIP will be endorsed by the SEIL and School Council President. The AIP is generated on SPOT once the campus has comparison data.

### Framework for Improving Student Outcomes (FISO):

- Excellence in teaching and learning three dimensions:
  - Building practice excellence
  - Excellence in teaching and learning
  - Health and Wellbeing

It was noted that Positive Behaviour Intervention Supports (PBIS) commenced in the last four years. PBIS has built the capacity of teachers to employ a range of effective positive behaviour interventions/strategies and students have developed a clear understanding of school expectations as a result. It is clear from our data that student behavior has improved: there has been marked improvement in the results of the student Attitude to School Survey (AtoSS) between 2017 and 2018. Parents and students also confirmed the school provided a safe and positive learning environment.

# Achievement:

• WELS met all targets especially in primary and secondary curriculum. The review panel agreed that both the goal and the target were met.

# Engagement:

- The 2014-2018 School Strategic Plan for WELS set an engagement goal 'to provide a high quality teaching and learning program which maximized levels of student engagement and connectedness'. The review panel concluded the goal and the target were achieved.
- It was noted there were lower staff absences in 2018.

# Wellbeing:

- The 2014-2018 School Strategic Plan for WELS set a wellbeing goal 'to provide a high quality student wellbeing program which maximized the wellbeing of all students and the target was achieved.
- Students in focus groups also confirmed the school provided a safe and positive learning environment.

#### **Performance Summary:**

• It was noted that WELS is 100% EAL with a total number of 390 students enrolled in 2018, 191 female students and 199 male students.

### Financial Report:

- The principal presented the Financial Performance and Position summary for 2018. It was noted that the Financial Performance and Position statement is prepopulated by DET.
- WELS considers it good practice to conclude the year with a small surplus. The surplus for 2018 was \$63,000.Students and parent satisfaction is very high, thanks to the school's equity funding that has allowed for well-planned and intensive student support.
- Grants received enabled WELS to run a number of programs such as:
  - Commonwealth Government Science Week grant
  - Young Women's Positive Bodies
  - Stan Willis Trust
  - Ross Trust Take Two Grant
  - Footscray Swim Grant
  - Advance Program for Base and Wyndham Campus
  - VMC Community Kitchen Garden Grant
  - DPC Community Kitchen Garden Grant
  - Stephanie Alexander Grant
  - New Life New Vision (NLNV)-Magistrate Court
  - Phyllis Conner Trust
  - Freemasons Swim Grant
  - Ross Trust-Fly Girls
  - John Byrne Memorial Trust
  - VU Student Travel Grant
- Special thank you to Kate McAll and Jacinda Richards who work tirelessly applying for grants for WELS programs.

Reports passed:

Accepted: Denis Margetic Seconded: Deng Malith

MEETING CLOSED: 7:10 pm

Next meeting: 12<sup>th</sup> March 2020